

SWISS APPROVAL INSTITUTE

ERASMUS +

ACTION KA1





Application KA1

Learning Mobility of people

The 10 steps to apply for Erasmus + key Action 1

Step 1
Update

The first step is to find out about the structure and of
Key Action 1

Learning Mobility of People in the Fields of Education
and Training, by studying the Program Guide
(Erasmus+Guide) for the year in which you intend to
apply.

Step 2
Eligibility

Under a Mobility Plan for School Education, Vocational Education, Training Education and Adult Education, only legal entities can apply, natural persons can not apply for a grant.



Step 3
Deadlines

Those interested should check the deadlines for the activities they are interested in participating in.

Step 4
Registration in the EU Login

The European Commission has set up the Accreditation System- EU Login (formerly ECAS). Which enrolls all European citizens wishing to access the European Commission's dedicated websites and online tools.

See detailed instructions for creating an EU Login account

Note: If you are already have an ECAS account from your previous application round, you can skip this step.

Step 6

Applications

All bodies intending to participate in the Erasmus+ program must register and provide their basic legal and financial information in the new registration system of the European Commission.

Step 7
Writing the application

The support travel expenses in the Erasmus+ Program, the distance must be calculated using the tool

Distance Calculator

Step 8
Submission the application

If all sections of your application are valid marked in green(✓) and you have attached all the required documents, you can submit your application to your National Agency.

To submit button in the lower left corner.

You should make sure that all the necessary documents listed below are uploaded to “ Annexes” tab.

Step 9
Evaluation of the application

Once submitted, applications are subject to scrutiny based on the eligibility criteria, they must meet depending on the type of action under which they are submitted.

In order to be eligible, each application must meet all of the required eligibility criteria, as defined per action in section B and overall in section C of the Program Guide.

Step 10
Announcement of results

The results for all the submitted applications are published on this website.

In addition, all applicants are informed in writing of the results of each application they submit.